

Lisa Harper

07968 240568

l.r.h@leeds.ac.uk

Term Address: 4 Blenheim Road, Leeds, LS3 5FT

Home Address: 34 Smithey Road, Fulham, London, SW3 4HP

Education

- 2004 – 2008 The University of Leeds
BA (Hons) Fashion Design Ind.:
Developing professional design skills, research and sourcing of fabrics and trends, pattern cutting and production skills.
- 2003 – 2004 Kingston University
Diploma in Foundation Studies (Art and Design): Specialised in Fashion Design
Merit
- 1996 – 2003 Tiffin Girls School, Kingston-Upon-Thames
3 A Levels, Art (A), Theatre Studies (A), English Literature (B)
10 GCSE's (A-B) including Art, Maths, English and French.

Skills**Self-Motivation and Enthusiasm**

- I am passionate about my subject. I have shown a high level of motivation and enthusiasm throughout my studies at University. The majority of my work requires me to work independently on projects and research. I enjoy the challenge and feel that my marks, including 1sts for my first year design projects, reflect my determination to succeed.

Computer Skills

- I am accomplished and confident working with good IT skills. I pick up new technologies quickly and have practical experience with Photoshop, Gerber, Illustrator, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Internet and Email.

Team Working

- At school I took part in the Young Enterprise Scheme and was elected Fashion Director of my company 'Deity', which produced customised T-shirts. As Director and a member of the design team I organised and produced orders and led the team of designers to meet targets and deadlines.
- My work experience has enabled me to work with a wide range of different people, including those from the fashion industry.

Communication

- In my role as second year fashion design representative I communicate with my peers from my course regarding any queries or suggestions they have concerning University life and our course. I then report back at meetings with representatives from every course in the School of Design as well as many tutors.
- I am the Leeds University Representative for Graduate Fashion week. I attending meetings in London, put forward my suggestions and queries and ideas raised by my course mates.
- I contacted many fashion designers and succeeded in getting work experience at London Fashion Week with MacMillan. It was a high-pressure environment where my role required me to communicate with the designer, the models and other dressers to ensure quick, efficient changeovers. I volunteered and took responsibility for a small team organising the catering. I enjoyed the opportunity to use my initiative and seeing the successful results.
- I have developed my communication skills through presentations of my own work in front of audiences involving both students and tutors.



This CV is a clear demonstration of how being creative does not have to hinder the amount of information you put in your CV.

There is a healthy balance between indicating creativity and a wealth of knowledge in this CV. This is a good combination to have as some employers will acknowledge her innovative style, but others will only look for the information provided.

Lisa has used a framework similar to a Skills-Based CV and given a lot of detail on her various skills and evidence to back them up. Because the experience she has is not wholly relevant to the Fashion industry she has focused on the skills they have allowed her to gain.

Organisation and Punctuality

- I enjoy organising events and projects and seeing them through to success. I have demonstrated this in my course, my work experience, at school and even my social life. For example, in the summer of 2004 I organised a 5-week inter-railing trip around Europe with 4 friends, visiting France, Holland, Italy, Croatia and Hungary.

Employment

Summer & Christmas 2005	Nanny to a 9-year-old girl. Responsibilities involved taking to and picking up from school, cooking for, entertaining and organising her on a day-to-day basis.
2003 – 2005	The Pavilion Health Club East Molesey, Surrey Duties involved opening and closing the bar/cafe, serving customers, keeping the bar clean, handling money.
2003 – 2004	The Swan Hampton Wick, Surrey Serving drinks and food, using the till, handling money, dealing with difficult customers. Helped set up and support private functions.
2001 – 2004	Typhoon, Toy and Gift Shop East Molesey, Surrey Sales assistant. Regularly left responsible for the shop, received orders and did stock checks. I planned and organised the shop windows, creating exciting. My displays at Typhoon were awarded Best Christmas Window December 2002 and 2003 from a local newspaper.

Work Experience

September 2005	London Fashion Week MacMillan Spring/Summer 2006 fashion show. Worked as a dresser at the show. I also designed the menu, sourced and prepared the canapés for the after show party and assisted in the organisation of the venue on the day.
July 2005	The University of Leeds Graduate Fashion Show Worked Front of House welcoming guests and general help.

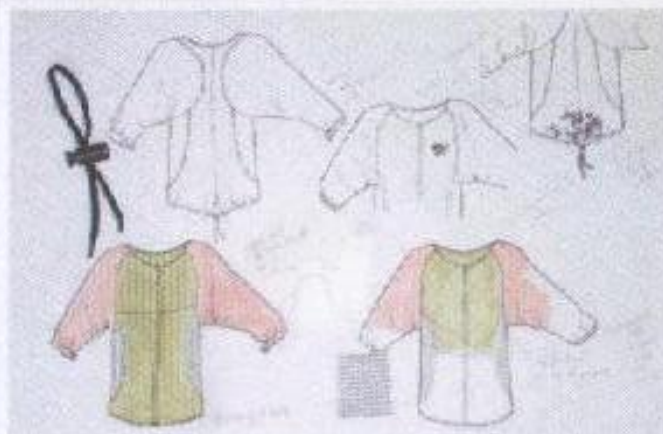
Positions of Responsibility

- I was elected as the second year fashion design representative for the School of Design Student Committee.
- I am also currently the second year representative for Graduate Fashion Week.
- Fashion Director of Young Enterprise Company 'Deity'.
- Editor of school year book.

References

Ms Alex Fenn
15 Kent Road,
East Molesey,
Surrey
Alex.fenn@reed.co.uk / 020 7384 7332

Kerry Johnstone, Teaching Fellow,
School of Design The University of Leeds,
Leeds LS2 9JT
k.johnstone@leeds.ac.uk /
kerryjohnstone@hotmail.com



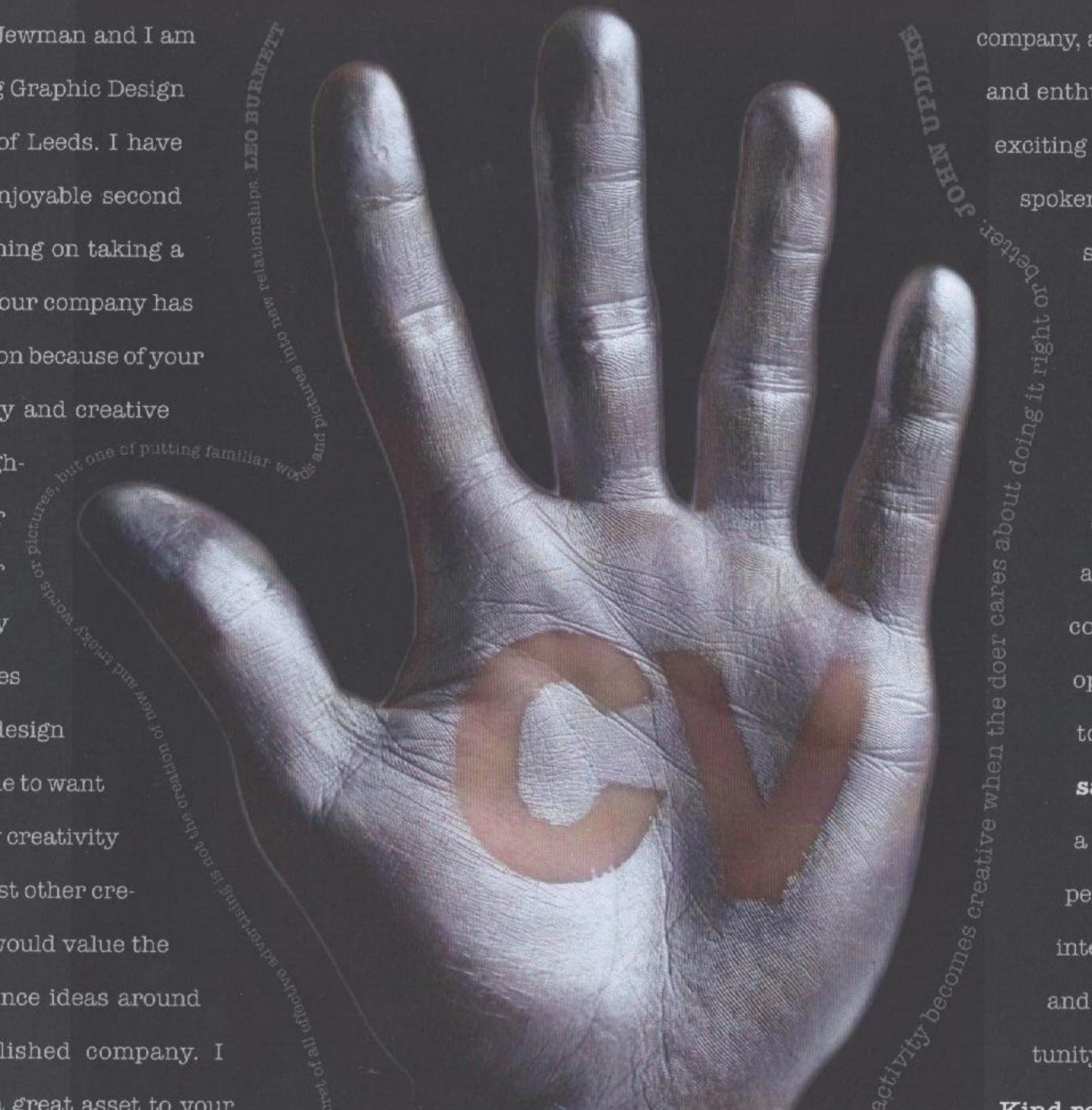
Her second page outlines her employment history but also as a separate section she has detailed experience that is relevant to her application. This could have been placed further up in the CV because the employer will see it more immediately.

The below CV demonstrates a radical attempt at a Creative CV. These attempts are more innovative. However, can be a gamble with certain employers.

My name is Sam Newman and I am currently studying Graphic Design at the University of Leeds. I have now finished an enjoyable second year and am planning on taking a year in industry. Your company has come to my attention because of your fantastic versatility and creative freedom. I thoroughly enjoyed your portfolio and your work for Wembley Stadium exemplifies your fine style of design that has inspired me to want to work for you. My creativity is strongest amongst other creative minds and I would value the opportunity to bounce ideas around in such an established company. I believe I could be a great asset to your

company, adding not just drive, energy and enthusiasm but also unique and exciting design solutions. Having spoken to the 2006/07 placement student it seems your company really offers a genuine experience of working within the creative industries holding all the responsibility that it entails and I for one would welcome that experience with open arms. You are welcome to peruse my website **www.samuelnewman.co.uk** for a taste of my interactive personality. I am available for interview at your convenience and would welcome the opportunity to meet you.

Kind regards, Sam Newman



PERSONAL

NAME Richard Bailey
 D.O.B. 04. 06.1990
 HOME ADDRESS 5 Woodhouse Moor
 Leeds
 LS1 7YJ
 MOBILE 07937 437893
 LANDLINE 0113 3857303
 E-MAIL R.Bailey@gmail.com

EDUCATION

Leeds University 2nd Year
 Graphic Communication & Design
 I am thoroughly enjoying the nature of the course and in particular the broad spectrum of Graphic Design disciplines we cover. I have become very confident with text and image and am currently exploring the more 'multimedia' aspects of Graphic Design. I have found the electives I have chosen to be very enjoyable, in particular the Introduction to Marketing in which I attained a 1st, and the Printmaking elective where I learnt a lot and created some powerful imagery.

Foundation Art & Design MERIT
 Specialisation - Graphic Design

A Levels
 ART A
 PRODUCT DESIGN B
 PHILOSOPHY C

GCSEs
 A* 1
 A 5
 B 3
 C 1

SKILLS PROFILE

Commitment

I currently play for three different football teams and have had commitments within several different sports in the past including tennis and squash. I have also recently run a half marathon raising money for the Meningitis Trust. I have held down several part time jobs over the course of my education and have managed to remain punctual as well as hard-working proving to be a valued member of the team.

Teamwork

I feel one of my main strengths is the fact I work very well within a team. This is illustrated by my successful group work at University, in particular the PRINT MANUAL, which I art directed. Many of my part-time jobs have needed a great deal of teamwork as well as communication skills to be successful. The sports teams I play for and have played for in the past needed a great deal of teamwork and an ability to communicate effectively.

Time Management

I have successfully held down a part time job during my University Studies. Whilst doing this I managed to complete all my work successfully and on time.

Commercial Awareness

I pride myself on remaining commercially aware during our hectic schedules at University. I regularly read design publications such as Creative Review and Grafik. I also enjoy browsing the web looking at new and exciting designs.

Design

I love to explore the endless possibilities within the Graphic Design field and when I am set a brief I enjoy looking at all the different solutions available and have not restricted myself to any one media. An example of this is the D & AD project I have had submitted where I chose to 'break the norm' and make a promotional film as opposed to a copy based design solution.

RELEVANT SOFTWARE SKILLS

Photoshop CS2 Highly Competent
 Illustrator CS2 Highly Competent
 In Design CS2 Competent
 Quark Competent
 Final Cut Pro Competent
 After Effects Competent
 Flash Competent
 Dreamweaver Basic Knowledge

WORK HISTORY

Leeds Uni Italian Society DEC 06
 Graphic Designer to
 Voluntary PRESENT
 I am required to design promotional flyers, posters and the Italian Society brand identity.

DNA Sport AUG 06
 Graphic Designer to
 Voluntary PRESENT
 I am required to design promotional flyers targeting corporate, sport and leisure and education clients.

The Skyrack SEPT 06
 Barman to
 APR 07
 Duties include customer services, plate waiting, cash handling and working under pressure in a very busy environment.

The Porter Brook JUN 06
 Barman to
 SEPT 06
 Duties involved customer services, plate waiting and cash handling.

PSI Security JUN 05
 Steward to
 SEPT 05
 Security duties involving advising and protecting the general public. Events included Headingley cricket ground, York races and Leeds festival.

Blades Catering Ltd. SEPT 04
 Barman/Supervisor to
 JUN 05
 Duties included management skills such as delegating, cash handling, stock checking, arithmetic and invoicing.

Ant Marketing JUN 04
 Telesales operator to
 SEPT 04
 Duties involved sales and customer service.

Toby Carvery SEPT 03
 Catering assistant to
 APR 04
 Food preparation and general kitchen duties.

INTERESTS

- I love playing football not just competitively but socially.
- I really enjoy climbing and I have a particular passion for bouldering.
- I regularly play squash within a social arena.
- My love of film stems from an early age and has developed into a growing appreciation of motion design.
- Music is a keen interest of mine and I enjoy an eclectic variety of music spanning many different genres.
- Discovering exciting new design work is something I take particular interest in, whether it be scouring the Internet or finding brand or corporate identities that really shout out at you.
- During the Summer I take great enjoyment in travelling into the Peak District.