

# Harvard referencing: quick crib sheet

## Book

Take the information from the title page and the reverse of the title page:

FAMILY NAME, INITIAL(S) (for first author), INITIAL(S) FAMILY NAME (for other authors). Year. *Title*.  
Place of publication: Publisher.

ADAMS, A.D. 1906. *Electric transmission of water power*. New York: McGraw.

KANE, M. and W. TROCHIM. 2007. *Concept mapping for planning and evaluation*. Thousand Oaks: Sage Publications.

## Chapter in edited book

Use the title page and reverse title page of the book and the chapter heading itself:

FAMILY NAME, INITIAL(S). Year. Chapter title. *In*: INITIAL(S) FAMILY NAME OF EDITOR(S), ed(s). *Title of book*. Place of publication: Publisher, Page numbers.

COFFIN, J.M. 1999. Molecular biology of HIV. *In*: K.A. CRANDELL, ed. *The evolution of HIV*. Baltimore: Johns Hopkins Press, pp.3-40.

## Journal article

Use the title page of the journal volume or issue and the article:

FAMILY NAME, INITIAL(S) (for first author), INITIAL(S) FAMILY NAME (for other authors). Year. Title of article. *Journal Title*. **Volume**(issue number), page numbers.

PAJUNEN, K. 2008. Institutions and inflows of foreign direct investment: a fuzzy-set analysis. *Journal of International Business Studies*. **39**(4), pp.652-669.

N.B. Use p. to reference a single page, and pp. if it is a range of pages.

## e-Journal article

Use information from the website and the article:

FAMILY NAME, INITIAL(S) (for first author), INITIAL(S) FAMILY NAME (for other authors). Year. Title of article. *Journal Title* [online]. **Volume**(issue number), [Date accessed], page numbers. Available from: URL.

ROYALL, C.P., B.L.THIEL, and A.M. DONALD. 2001. Radiation damage of water in environmental scanning electron microscopy. *Journal of Microscopy* [online]. **204**(3), [Accessed 17 March 2009], pp.185-195.  
Available from : <http://0-www3.interscience.wiley.com.wam.leeds.ac.uk/>.

## Webpage

Take the information from the webpage itself or the associated homepage:

FAMILY NAME, INITIAL(S). Year. *Title* [online]. [Date accessed]. Available from: URL.

HAWKING, S. 2000. *Professor Stephen Hawking's website* [online]. [Accessed 9 February 2009]. Available from: <http://www.hawking.org.uk/home/hindex.htm>



